

SULLIVAN ELEMENTARY PAC GENERAL MEETING

Monday, September 16, 2013@ 6:30pm

Meeting called to order 6:33pm

1. General Introductions

2. **Request from Music Teacher, Mrs. Ibbotson:** Introduced herself as music teacher and thanked everyone for all the monies PAC has contributed for all the various instruments; Put forth a request for monies to take kids, Kindergarten through to Gr.4 to go see the Vancouver Symphony at the Orpheum; looking to go in February. Cost \$2500; \$7.25/student entrance fee for Orpheum and \$5.25 for bus transportation Parent volunteers would be needed and approximately 10 would be free; any other parent wanting to come would have to pay. Question came up whether grades 4-7 have a music teacher and Mrs. Ibbotson stated those grades would have music instruction by teacher; district mandates specialized music instruction for gr. K-3 only.

ACTION: PAC to consider idea and to get back to Mrs. Ibbotson.

3. Review and pass of June 2013 minutes:

- Sports day date correction: to be changed from June 6, 2013 to June 6, 2014.
- Linda V had been typed as the 1st and 2nd to adjourn meeting, however cannot do both; correction made to have Deena as 2nd.
- Additions of Directors at Large: Deena to be added, as her name was missed from last meeting.

New Additions: Shelley Skye

Darren Winnings

Monique Dunn

Julie Desy

Passing of June 2013 minutes: 1st Linda, 2nd Shelly H.

4. Review Agenda: add/remove/defer

- Additions:
 - Linda: DeConti Photos
 - Deena: Campbell soup labels
 - Manvir: reverse lunch discussion

5. Pancake breakfast:

- Was a success this year again; 190 served;
- Ingrid observed a lot of familiar faces, but not a lot of new parents; suggestion was made to maybe moving to breakfast to a week later than this year.

Popcorn:

- will be starting again this week;

-Ingrid suggested shifting the responsibility heading up the popcorn program from Niki to others whose kids will still be in the school in the for awhile still. Niki would like to still be involved with volunteering.

ACTION: List passed around of who would like to volunteer for this year; for now, will be run for the first half of the year by Niki and Ingrid, however to eventually be passed over to others.

6. Upcoming Events:

- Meet the Teacher Night: Teachers enjoyed the sweet and savory theme of foods for the parents that was done last year; parents were asked to bring a food item when they came to the school and a table was set up outside. Appies to be set out for 5:30. Suggestion came up that while parents are asked, perhaps PAC could also bring something as well.

ACTION: Information to be put on the school website and FB page; PAC members to also spread the word. Reminder that foods must be nut free.

-Decant Photos: starting on September 27; response has been slow; only 15 signed up in total, however for Shawna to come out, 10-15/day need to be booked; can have grandparents, as well parents or whoever else wants to be in photos.

-Terry Fox: next Friday, September 27; question came up whether there would be fundraising for run; Mrs. Johnson stated student leaders are going to be coming to classes to talk about fundraising.

7. Fundraising:

Erin- Purdy's chocolates order: Is this something we want to continue with it or do we want to try something like gift cards? Purdy's didn't raise a lot of money, and they don't deliver to school, therefore was a lot of work getting them delivered to someone's house and distributing them. Also, Cathy Horton did all the collecting of forms and money and she is no longer at the school.

- Erin has looked into having a gift card fundraiser. Gift cards are issued by company called Fun Script and are for various different merchants i.e. the Gap, Toys R Us, etc. Cards will have different monetary amounts on them and then each card has different amounts they give back to the school. Gift cards could be delivered by November and then be purchased around Christmas time.

ACTION: Majority voted to start gift card fundraiser instead of Purdy's this year.

-Email for fundraising: Erin has created a Facebook page specifically for the magic show to allow the community access to the specific information about that event. The online payment associated with this event is to again allow easy purchase of tickets for the community. Because there needed to be an email address associated with the Facebook page and Erin did not want it to be hers, she created a fundraising one, sullivanfundraising@gmail.ca with the idea that after the magic show we could use that Facebook page to advertise specific events and will be there for the use of whoever is in charge of fundraising and the PAC when Erin gives it up.

-Magic Show: The Bell Centre has been booked for Tuesday, November 12 @ either 6:30 or 7pm; 1.5 hr show, with 20 min intermission. A separate committee to be set up for the magic show to deal with logistics.

ACTION: sign up sheet being handed around for those wanting to be on committee.

- PayPal Account: There was some discussion around setting up a PayPal account for the school where various different things could be paid for online i.e. fundraising ideas, fieldtrips, etc.

ACTION: no action taken with this idea.

-Craft Fair Update: Heather stated all tables are now booked; volunteer forms will be going out, as well as requests for advertising help. Heather is also in process of applying for gaming license. Needing help with advertising flyers; Linda suggested putting out a form with all the different areas that are needing volunteers.

ACTION: Heather to sit down with Catherine to organize volunteer form.

-Sign: Because our sign from last year was vandalized, Heather knows of a Langley company that would provide a 4x8 coloured banner at a cost of \$60.80 plus tax and a mesh sign at a cost of \$73.60; Suggestions came up for putting all the info, including location, address and time on the new banners, as previous signs didn't include things like location. Heather shared a mock up of what she proposing to put on new banner: banners would be resemble a Christmas theme, red in colour with green writing. Some concerns that the new red banners will not match the pink lawn signs already being used, and could cause confusion as to whether it's the same event.

ACTION: majority voted in favor of allocation \$300 for Craft Fair 2013 signage.

-Concession: Heather and Marle have already looked into donations for concession; help will be needed and will be included in the volunteer form going out.

Chocolate House and Pizza Party raffle to be done again this year; raffle to be organized by someone else this year, as previously done by Mrs. Horton

-Spirit Night: Harjeet would like to set up a committee to help her organize this year's Spirit Night; what worked, what didn't, games, booths, etc.

ACTION: list was sent around for those interested in joining the committee.

-Parent Volunteers: We are missing a lot of class parent forms for the higher grades. By the end of the week, school will be putting out an email asking for parents to fill spots that don't have parent volunteers yet.

-IGA Receipts: Manager has not honoured the deal we had made with him last year and now has said for every \$5000 the school spends, they would only give us \$25 back.

ACTION: Decision was made not to continue with this program with IGA.

Ingrid suggests letting her know if they are other businesses that would contribute funds. Big Ridge still doing it,

Campbell Soup Labels: Deena is not sure how much money we have made recently with labels, as Mari Manici has that info, but still continuing with program. Newsletter contains link to other labels that can be collected besides soup i.e. Fish Crackers.

8. Random Thoughts and Ideas:

-lice check: need coordinator, as trying to take responsibilities away from Niki; no volunteers
-turkeys: Bose turkeys not a good idea in terms of profit for school, however definitely do purchase turkeys for your own benefit as it supports turkey farmer in school.

-Movie Night: Leah asking if it was possible to show movies that weren't just G rated movies; movies like Tangled and Planes are kid movies but are rated PG and don't contain material that is inappropriate for children.

ACTION: Consensus is for Leah to use her discretion.

-October Hot Lunch changed from October 31 to October 24th.

9. **Principal Update:**

-Very appreciative and thankful for Pancake Breakfast this year. Mrs. Johnson made a video of the morning that the kids have already seen.

-Reverse Lunch: The rationale behind this was that kids were not eating their lunch as they were in a hurry to go out and play. This concept has worked in other schools and the idea is for kids go out and play first, then come in to eat. However, eating is cutting into instruction time once the kids get back. Mrs. Johnson open to wanting to know how the parents feel about this and what their concerns are and various pros and cons of the idea were addressed by the parents present at the meeting.

ACTION: Mrs. Johnson stated that there are kinks that the school has to get through and not sure if this is a permanent way of doing things, however the school needs to do this for set amount of time to see if it's working.

-Communication: After Mrs. Horton left, everything she did to maintain communication wasn't sustainable, therefore there will be other ways of relaying information. Communication will be done through the website, subscribing to have newsletters emailed to parents, accessing the school's Twitter account, an app that allows you to see info pertaining to our school, and our Facebook page. Some have stated they have signed up yet still don't receive the newsletter via email. Mrs. Johnson went in to classes asking students to check in with parents to let them know that newsletter is out.

ACTION: Suggestion was made for parents to use website as everything like forms, newsletters, school info etc. is on the website. Darren to take on adding links on to Sullivan FB page.

-Fine Arts Performance: To be held in October and it will be the first of three performances.

-Wish List: Teachers requesting more computers as some are using student laptops and the current Mac computers are not serviceable; requesting possibly 11 or 12 new laptops.

Also requesting iPads for each teacher as beneficial for ongoing assessment; approximately 12 in total; \$399 for iPad 2.

10. **Personal Electronics at School:** There was discussion about when personal electronics, such as iPods, iPads, etc should be used; that these devices should be used in class where kids are supervised and not during recess and lunch.

11. **Rotating PAC Meetings:** Question arose as to how rotating the meeting last year worked. Pros and cons for rotating between morning and evening meetings were raised.

ACTION: to be deferred to next meeting.

Meeting adjourned at 8:15 1st Leah, 2nd Monique