

## SULLIVAN ELEMENTARY PAC MEETING

Tuesday, October 21<sup>st</sup>, 2013 @ 9:00 a.m.

**Meeting called to order at 9:06 a.m.**

**1. Approval of Minutes from the September 16<sup>th</sup>, 2013 PAC General Meeting.**

- Correction: Spelling of Darrin Winning

Passing of September 16<sup>th</sup>, 2013 PAC General Meeting Minutes: 1<sup>st</sup> Leah, 2<sup>nd</sup> Kirsty.

**2. Approval of Agenda for October 21st, 2013 PAC Meeting**

- Add DPAC, Sarb Rai
- Correction: Spelling of Shelly Haines

Passing of October 21<sup>st</sup>, 2013 Agenda: 1<sup>st</sup> Leah, 2<sup>nd</sup> Kirsty.

**3. General Information**

- The PAC meeting in May has been changed to May 12<sup>th</sup> at 6:30 p.m.
- Al Pitchler – due to a personal medical situation it is unknown at this time whether he will be able to commit to a performance this year. Alternatives to having a performance were discussed. Follow-up with Mr. Pitchler is required but the item has been put on HOLD pending the discussion.

**ACTION: Ingrid to contact Mr. Pitchler**

- Christmas Charities – Families will be requested to contribute not only mittens, but socks and other warm accessories for the “mitten tree”. A motion was made (Niki) and seconded (Marle) to sponsor a family again this year. Information will be obtained regarding the possibility of sponsoring a family from the Sullivan community or an inner-city school in the district.

**ACTION: Ingrid to discuss possible families within Sullivan Elementary with Kelly Johnston.**

**4. Teacher Wish List**

- Kelly Johnston presented the request on behalf of the teachers:  
At least 10 iPads, 5 MacBook Pros, 2 installed SmartBoards (for the portables). Possibility that installation and mounting/getting projector in portables could present a challenge. Kelly Johnson will look into the costs associated with this if approved. Priority for technology requests as follows: 1<sup>st</sup> MacBook Pro (necessary to run SmartBoards already in classrooms); 2<sup>nd</sup> iPads; and 3<sup>rd</sup> SmartBoards.

**ACTION: An allocation of \$5,000 was made to the teachers for use on technology however they feel most appropriate.**

- Music Teacher, Mrs. Ibbotson's previous request for a fieldtrip to the Symphony was re-visited. Following discussion a motion to include the entire school (as opposed to music students only) in the fieldtrip with PAC paying for transportation and a request for \$7.50 per student as a parent contribution was made (Marle) and seconded (Leah).

**ACTION: Kelly Johnston to discuss this matter with Mrs. Ibbotson further.**

**5. Principle Update**

- Thank you for the chess sets. They have been picked up from the USA to save some shipping costs.

**6. Popcorn/Licorice Day**

- Some feedback from teachers, not happy with the recess delivery for popcorn – takes away from learning time. Teachers should be made aware that volunteer parents can be made available if assistance in the classroom is needed.

**7. Parking**

- Limited parking continues to be a problem, as well as the hazard for children running to the opposite side of the road. Overgrown shrubs on the laneway were discussed.

**ACTION: Leah to make notes in the Newsletter regarding parking. Kelly Johnston to request City removes branches hanging over into laneway.**

**8. Craft Fair**

- Craft Fair is on November 3<sup>rd</sup>.
- Sign has been put up and a new one will be ordered for next year.
- Great food will be provided for sale at concession.
- Raffle tickets have been distributed to students. No chocolate house for winner due to chocolate supply not guaranteed to be "nut free". A basket of goodies will be put together for the winner (most tickets sold).
- Teachers have been asked for artwork by next week to decorate Sullivan Hall.
- All but 2 tables have been paid for in full.

**9. Magic Show/Fundraising**

- Not good sales to date.
- More advertising needed. Posters available to be put up in the community.
- Draw for "first row upgrades – 26 seats" will be in the first week of November.
- Raffle for IPAD Mini (\$2 per ticket) available at the magic show.
- Notice for volunteers will be sent out next week.

- Learning package will be made available – science and math to incorporate into the classroom.
- Mini magic show on Monday, October 28<sup>th</sup>, 2013.
- Fundscript Gift Card purchases will be set up and available in the last two weeks of November .

#### **10. Movie Night**

- Thursday, October 24<sup>th</sup> at 6:30, Hotel Transylvania (rated G).
- Chips will be included for sale (\$1) at the concession to use up those left over from hot lunch day.
- Discussion regarding a winter movie to be held during the Christmas break at Clova or Hollywood 3.

**ACTION: Leah to talk to Clova representative and Shelley Norani to discuss with representative from Hollywood 3.**

#### **11. Treasurer Report**

- 32% of Parent Contributions have been received.
- Include "\$15/student" beside Grade 7 year end party in Budget
- \$315 from De Conti Photography
- \$812 from Booster Juice day
- Chess sets cost \$222 US

#### **12. Question / Answer Period**

- Scholastic Fair in early December?
- Emergency kits needed for 2 new classrooms (Manvir).

**Meeting adjourned at 10:22 a.m.: 1<sup>st</sup> Leah, 2<sup>nd</sup> Kirsty**