

Sullivan Elementary PAC Meeting General

November 18, 2013

Meeting called to order at 6:37pm

1. **Review and Passing of October minutes:**

Minutes approved: 1st- Monique, 2nd – Erin

2. **Review Agenda: additions, deletions, deferrals.**

No additions, deferrals

3. **Announcements:**

a) Clothing Drive: made \$500; did well.

b) Woodward Hill Invitation: Invited to Woodward Hill for a lice workshop to be held November 28 @ 630pm. Run by a lady who is an educator and trainer of prevention and treatment of lice.

Consensus was that there should be someone from school that would attend.

ACTION: No immediate response to go, as those interested had to check schedules, etc.

4. **Principle Update:**

Kelly stated teachers are very appreciative of PAC's contribution for technology.

-Popcorn Day: teachers have no concerns about it.

-Branches in Lane: the only branch hanging is in someone's yard: Leah spoke to City and was told that the branch can be cut up to the property owners property line; therefore work order has been made to trim the tree since last PAC meeting, and there's just one more branch that needs to be cut.

-School Goals: looking at where the school is at, where are the students at and where do we want them to go. Kelly requesting parents to attend meeting with her to help relay the school plan. No meetings are set yet, however parents that are interested need to meet with Kelly before the meetings.

ACTION: Any parents interested are to let Kelly know.

-Self Regulation: Kelly would like to continue this program where kids self regulate how they learn in class, as proving to be successful. Focuses on children knowing what helps them focus as opposed to the teacher taking the lead on it. For example, using ear phones to drown out noise when excessive loudness hinders a student's focus.

ACTION: School to continue with program.

5. **Christmas:**

- Deck the Halls: summary for those new to school what deck the halls is; have all our volunteers; peanut free candy canes will be handed out this year; suggestion to start

making the hot chocolate first thing in the morning and then delivery is later in the afternoon.

- Christmas Concert: at the Bell centre this year; plan is put children up in mezzanine with parents in seats; \$1600 for cost of venue. Kids will be taking buses over for dress rehearsal that afternoon at a cost of \$1000, therefore it works out \$5 a ticket to cover that cost. The actual concert is to be an hour starting at 6:30pm.

-Tickets: Based on the number of seats available, families will have be able to purchase 3 tickets initially and a date will be given where parents can purchase the first set of tickets for a certain period of time. After that, there are an extra 143 tickets that will be released for purchase. Children over 12 months have to have a separate seat as regulated by the fire department. Families will be buying tickets to the concert, but not actual seats.

ACTION: Everyone will be offered three seats Monday December 2 until Friday; after that, there will be a lottery on Monday for the remaining tickets. Lottery request will be printed on same form; buying tickets to the concert, but not actual seats.

-Christmas Family: Niki suggested sponsoring 6 families, with each family getting two divisions sponsoring them. Suggestion came for maybe 4 families instead of 6, as sponsoring 6 families may be asking a lot, therefore it would be 3 divisions per family.

ACTION: majority decided to sponsor 4 families instead of 6 and class parents will get info out to parents. Kelly to get information about what families are to be sponsored and pass on to Niki, Marle and Heather.

6. **Craft Fair:** Heather and Marle did an awesome job. Heather stated that overall, everything went well. However, may try to figure out a different way to do the raffle. Total revenue: \$3476.52.
7. **Halloween 2014:** Marle and Heather spoke to the owners of Sullivan Hall about having a Halloween party the last week of October 24, 2014. There could be dancing and a concession and could be done like Spirit Night, but it would not be a fundraiser. The only thing that would have to be paid for is the cleaning fee. Will have to let hall know 3 months prior to event

ACTION: Majority were in favour of considering the Halloween party; tabled for further discussion.

8. **Magic Show:** Refunds are on the way; could possibly leave refund cheques at office; Ingrid requesting people to pass the word on that refunds are now available.

ACTION: Emails and a notice in the newsletters will let parents know.

Suggestion came up to reschedule Magic Show to February. A new venue may have to be found as large amounts of tickets would have to be sold to pay for Bell Centre.

Also, a Saturday matinee show hopefully will increase ticket sales, as well as having a lot of marketing to get word out. No monies will be put toward prizes for any type of raffles.

ACTION: Final date to be announced but looking at the end of February.

9. **Fundraising:** Erin informed us that the Fun Script gift card fundraiser forms have gone out today or else gift cards can be ordered online. The plan is for cards to be given out December 9 assuming Erin can get forms back at an early date. Fundraiser can be done outside of Xmas, however, if ordering outside of the xmas campaign, have to pay \$0.76 to have them shipped to your house.

ACTION: Erin to have times set where cards can be picked at the office. Suggestion to maybe not use office as office can be busy; maybe use cage; more discussion about that once orders come in.

10. **Movie Nights:** Leah requesting a movie night in December but would like to make it a big movie night where it could be a pizza party and xmas movie. There are some concerns about there being a rule where no food other than popcorn is allowed due to cleaning issues. The Clova Theatre or Hollywood 3 movie nights could be done later in December during the break.

ACTION: Kelly to look into December 5 for the movie/pizza night and Leah to get back to PAC at the next meeting with rates for the two theatres.

11. **School Contributions:** PAC has only received 33% in contributions so far. A suggestion came up to remind parents again with another letter requesting donations; others feel that perhaps asking again for donations may be too much right now, especially with gift card fundraiser starting.

ACTION: another reminder notice to be sent end of February 2014.

12. **Q & A:**

Could the school be part of the Encorp Recycling Program? Mr. Mullen's class takes on the recycling program for the school.

Suggestion for bringing in a Taek Won Do course for one week; the cost is \$4/student to have instructors come and teach children.

ACTION: Kelly to bring up at the next staff meeting.

Meeting adjourned at 7:55pm 1st: Leah, 2nd Harjeet.