

Sullivan Elementary PAC

General Meeting

September 29, 2014

Meeting Called to order at 6:58 p.m.

1. Review and pass of minutes: 1st Heidi, 2nd Shelley

2. Introductions and guidelines: We went around the room and everyone said their name and who their children are and why they want to be involved in the PAC. Guidelines were read which included having a positive attitude, listen to others, share your own experiences, critique ideas not people, respect other peoples views, invite and welcome new people, and stay on schedule. We are excited for another great year!

3. Call for positions

a) treasurer: Shareen Singh has offered take this position. All in favour.

b) DPAC: Sarb _Rai_ will be our DPAC representative. All in favour.

c) Open floor to directors. If you are interested please see Ingrid. Andrea Nielsen is interested

d) Class Parents: Each classroom needs a class parent coordinator. Please see your childs teacher if interested.

4. PAC Meeting Dates: There is a conflict with Sullivan High over meeting dates. Agree to wait for confirmation from high school before changing any dates. Last year we alternated morning meetings and evening meetings. Agree to continue alternating for now. Set date for Tuesday Octoer 21st 9:00 a.m. for next meeting. Note that the school magnets already have all the dates on them for the year, in case we decide to change dates.

5. Communication - Monique Dunn

Monique handed out PAC packages which describe what the PAC is and what we do. This package will go as a hard copy to all students. See attached. We encourage all parents to register on the sullivan website. Discussion over PAC funds and contribution "request" and whether we can request funds and/or give "suggested donation amount". A few notes: if your name is on the PAC meeting minutes and you would like it removed due to privacy concenrs, please see Monique; comment is made that the message board outside the gym needs to be updated in a timely manner, question is asked how much electronic boards cost, as changing the board is very time-consuming and difficult. Electronic boards have been looked at in the past and they are very costly, Monique asks for volunteer to help with the board, Mirella Lockhart volunteered temporarily.

Harjit asked for general volunteers throughout the year and a sign up sheet was sent around.

6. Craft Fair - Heather Brown

Fair is scheduled for November 2. We have 8-10 new vendors. Will there be a grade 7 table? if the grade 7's are selling popcorn, please let Heather know. She has her gaming licence, and is hoping to receive the raffle tickets next week. Volunteers are needed for the craft fair! Especially need a volunteer to has their "food safe". Elaine volunteers. We still have the old sign advertising the craft fair and Heather has fixed it up with this years info to save money, rather than purchasing a new sign.

7. Hot Lunch - Heidi Cheng

Thinking of possibly adding another hot lunch so there are 2 per month. Concern is that if we want more hot lunches, we need more volunteers. Heidi has some great new hot lunch ideas.

8. Popcorn Wednesday - Jen Bay

A few comments about popcorn/iicorice day: it has become difficult to find twizzlers at the stores. There have been some complaints about the red dye in the candy. Also some parents feel there should be a limit to how many candies students can purchase. Can we have chips instead of popcorn as not all students like popcorn and it is hard for students with braces etc. to eat. Also can we have chocolate instead of candy? Please sign up to volunteer to help on Wednesdays.

9. Fundraising - Elaine

a) Sysco - this is a food company that sells all sorts of items by the case lot. We will find out what types of things people are interested in and sell 10-12 items.

b) Clothing Drive - All in favour that we should have 2 drives per year. Need to confirm when. Re-address this issue at the October meeting.

c) Meet the teacher potluck - Scheduled for Oct. 15. PAC will provide soup samples from the Sysco menu.

d) Family Photos - General feeling is that people were not happy with the DeConti photo fundraiser. Suggestions are to find a local photographer that has the equipment to take indoor photos because of weather. Is it worth it to reschedule?

10. Volunteer - Harjeet

a) Foxtrot planned for October 10 - Need volunteers

b) Pancake Breakfast planned for October 17 - Need volunteers

Send hard copy volunteer forms to all students.

11. Movie Night - October 23 at 5:00 p.m. Need volunteers. We will serve pizza. Movie tba.

12. Halloween Party has been cancelled. Ingrid to Contact Sullivan Hall to cancel event.

13. Christmas Donations - Kirsty

There was a suggestion to partner with an ex-teacher from Sullivan who currently teaches at a lower income school. However, we already have a school we are paired with, and they count on us for donations and gifts. Last year we had 5 large families who we supported. We felt this was too much. We need to decide on how many families we can support.

Suggestions: Support a maximum of 4 families; to have a "donation tree" to buy specific items for each person in the family. All in favour.

14. Fruits and Veggies - Kirsty

This is a free program from local farmers where they deliver fruits/veggies and milk. Carrots will be delivered October 27. Usually deliveries are Monday and fruit is handed out when ripe. An email will be sent home for student permission. Last year there was a lot of wasted milk.

15. Yearbook - Kirsty

There are still yearbooks from last year for sale. Everyone is encouraged to take photos and submit to Kirsty in .jpeg format. There is a link on the website.

16. Buddy Bench - Kirsty

The buddy bench has been added to the school yard. Awaiting "wording" for the plaque on bench from Shelley and Al. This has to be approved by the district. Once plaque is added, suggestion is made to have an after school "unveiling".

17. Principal Update - Kelly

- Meet the teacher night October 15

- Early dismissal November 13 with parent/teacher interviews

- Renovations going on in gym. Forced air being brought in from outside; there is now machinery above the ladder on the stage; a call has been made to the district for pricing for new shelving in the storage area on stage.

- Fine Arts Performances have been booked - dates TBA

a) Wish List:

- PAC funds for teachers supplies committed in budget, same as last year. If teachers supplies are needed please ask PAC.

- Nine old e-mac computers are being disposed of. Teachers are currently using the classroom laptops. There are not enough computers for all the teachers. Cost share to replace these 9 emacs is \$1000 each. Concerns: The district decides which computers are disposed of and now we have to buy more.

These old computers cannot be sold as the district takes them away for "inventory". Our PAC budget for "technology" is \$5000. We have allocated these funds already and now we have to make a decision of how much of this \$5000 we want to spend on new computers. Kelly says the district has a chart of which computers are in the red zone, meaning they will be taken away and disposed of, the yellow zone meaning they are still fine and eventually will be phased out, and the green zone which means they are still fine. It would be great to be able to see this chart and know how many computers are in the "yellow zone" so we can budget accordingly. Another suggestion is to have a specific fundraiser for new laptops.

b) Concern is raised that there are no sinks in the portables and suggestion is to have hand sanitizing stations.

c) Concern is raised about the lunch time supervision. Last year we had 4 lunch monitors, this year it seems we have 3. Could we divide the supervision into the back area as we need more "eyes" on that area.

18. Q & A

- Saleema Noon (Body Science) is booked for a parents information session on November 17 from 6:30 - 8:00, and on December 3 for the students. Last year during PAC meetings we voted on package A.

- Reminder that there are no "devices" (eg. ipads, ipods) allowed during recess and lunch. Could we let the supervision know to remind our students.

Meeting Adjourned at 9:20 p.m. 1st. Monique, 2nd Harjeet