

## PAC MEETING Oct 20<sup>th</sup> 2015

Meeting called to order at 0905

Review and passing of last months minutes – Harjeet 1<sup>st</sup> and Amy 2<sup>nd</sup>

Jen Robbins was unable to attend the meeting (communications executive) – and has a request to conference call in her report about the Halloween Party. Discussion about privacy concerns/opening this as an option for all parents – do we want that? Decision : we'll call her and she can present her issues to the meeting via conference call/speaker phone, and then we'll end the call once she's reported her things.

Result: Heather will present.

Hot Lunch: Kristy E. will speak with Shari G.

Year book – please, please submit your photos to Kristy if you want your own children in the yearbook..... Kristy's email to have photos is :

OR: put your photos from school events etc on a flash drive and give to Kristy.

Cambell soup labels: we used to do this as a PAC, then the school did it, and the question is now does the PAC want to take this on again? Ms. McEwan reported that it was too time consuming for the kids to be counting and managing the program (as it was done during school hours/lunch, etc) Needs to have a couple of parent volunteers to oversee/actually DO the counting, cutting labels off, and submitting the amount of the labels collected, not the actual labels. It's on the honour system, and we submit the amount online. Volunteers: Trina, Kirsty, and Briana will take it on.

Result: the PAC will take it on again. Our volunteers will organize student volunteers after the tallying portion has been done by adults. Also a comment that this needs to be advertised to the school community more than it has been. Free the Children used to be involved, and they could again be the group that benefits from our fundraising efforts.

Communications – Jen Robbins – presented by Heather. Communication has been excellent this school year – much positive comments.

Halloween Party:

Held at Sullivan Hall, 6 to 9 pm

This Thursday is the Halloween party. \$2 entrance fee suggested. Bring loonies for a raffle ticket which will be collected at the dance, and the big prize will be for the Canucks Tickets, set of 4.

Food: pizza, Marle will organize samosas for the parents

Jen will send out the information about menu items and what they will cost. Bring cash – no cheques accepted or credit cards

Decorations: Trina and Denise are in charge of that. We get the key at 0830, and the parent volunteers can decorate during the day. Smoke machine is not allowed by the hall.

Still no weapons

Teachers' Wish List:

Heather B.

The equipment will belong to the classrooms, not the individual teachers.

Mr. Taylor is requesting a smallish couch for the classroom – looking on swap or for donations

A few PAC members have a possible donation – suggestion for parents to speak with him directly and not have this be a PAC initiative. His request for a projector is b/c his classroom doesn't have a smart board.

As an aside conversation:

Ms. McEwen provided minimal info about Ms. Bailey's potential return to work. We have no actual dates. Speculation is that she might RTW in January, part time, and would share with Mr. Stevens. But, it is up to her doctors, and we will simply be advised.

Back to Teachers' Wish list:

Noise cancelling headphones: we have already donated quite a few, even last year. They are in wide use throughout the school, and we need more.

Electric pencil sharpeners..... much discussion about why not use the old-school manual ones. Teachers like the electric ones.

We have a list of what the teachers have put forward: as a PAC we have budgeted \$2500 at the last PAC exec meeting. The PAC went through the itemized list – see Heather's sheet for inclusion in the minutes.....  $2500 \div 16 \text{ teachers} = \$156.25$  per classroom. Discussion about how the primary classes have greater need for equipment/supplies. Ms. Tice (LST) has requested trinkets to use for helping the students with counting (marbles, little blocks etc). Some PAC members have items like this to be donated and will do that individually. Group discussion about how this is different from the \$200 given to each teacher specifically at the start of the year, which is so the teachers don't have to purchase small things out of their own pockets (stickers, plants, seeds)

Suggestion by the group to NOT go through the list item by item, but to empower Heather and Marle to use their discretion with purchasing the items.

Put to a vote: The PAC will approve the spending of the original \$2500 already budgeted for, plus an additional \$1000, which is half of the additional amount requested. Passed by majority.

Save Around Book update: Briana.

Sales are going well, suggestion for Briana to put an update out to the school community. Have to be submitted by 26 October.

Photography:

Deferred to next meeting, as the photographer Heather suggested has been too busy (Peggy) with preschool classes. Request was put forward to Peggy about how the kids should be allowed to wear their shoes if they so choose.

Fundraising: Erin J.

Veggie baskets: has to be cancelled, not enough orders. We will revisit in March.

Purdy's: Erin will start taking orders on the 18<sup>th</sup> of November, and the cut off will be December 2<sup>nd</sup>. Erin plans to put together a "Fundraising Calendar" that can be shared with the school community, which will be a good resource for the parents. Parents want to know which fundraisers are coming up "when" so that we can plan which ones we'd want to support, rather than be inundated with fundraising here and there. Timing and balancing the requests help parents plan. Erin explained how the shopping gift card was a good fundraiser last year, as parents would be spending the money regardless, and the school gets a percentage. Many parents like the online option that some of the fundraisers offer. Purdy's for example is online. Discussion re: forming a small group to manage the fundraising as a function, instead of Erin having to do it all alone, and it would also streamline the PAC meetings. Erin is looking at setting up online ordering for our fundraising efforts - through FundScript. Information/instructions will be written up and sent out to the parent community. Will advise.

Clothing Drive :

Date change. Now running from Nov 2<sup>nd</sup> for two weeks, and the pickup is the 17<sup>th</sup> of November. We will be able to use one of the portables this year. Erin will advise when we have the bags at the school for parents to use. Car seats are not accepted. Erin will put something on our facebook page.

Craft fair update:

Heather

We are full – have all vendors. Heather will send out email/flyer about volunteers etc next week. Heather is stepping down after this year, and is looking for someone else to manage, as she's done it for 4 years now. It's a great fundraiser for us, last year it made \$3500.

Principal's update:

School supply update: our inner city school partner could use duo-tangs, but other than that they are well stocked already.

Additional pro-d day is happening now, so there will be no school W,T and Friday of the remembrance day week. (November 11,12 and 13)

Kelly updates her blog, and parents are slowly signing up.

Thank you for the PAC breakfast.

Early dismissals this week: they are all happening this week – no more of them scheduled for the remainder of the year. Teachers are always available to speak with parents on an ad-hoc basis throughout the year.

Dance: 6 dance instructors will be coming to work with 6 classes, all at the same time. Div 1-6, Friday Oct 30<sup>th</sup> in the morning. (costumes will be worn at lunch) Then the following Monday, the same divisions will get the afternoon session. Plan is for a full day of instruction. The district is subsidizing the cost of this.

Artist in Residence: Dance will also be the focus of this.

Grade 7's will be doing fundraising on their own again.

Free the Children: information is on Kelly's blog, re: the food drive. Free the Children are running it themselves. Not a PAC initiative. Runs until Halloween.

Organics recycling: just starting.

Request: as the office gets very busy – please bring comments/questions to the office later in the day, rather than right at the start of the day.

Christmas Family: Heather

Last year we supported 5 families.

Looking for a volunteer to take this on this year. Shareen and Marle will organize this, and Briana and Manj will also help with wrapping all the items.

Financial Update: Shareen.

See budget sheets. We did receive our gaming grant (almost \$5000) We still haven't received an invoice for Sophie's Bench. Her bench is now in place at Goldstone Park.

Discussion about investing some of our working capital – not at this time. Can't tie up our money.

Question and Answer period:

The Arts – will we have a play this year? Plan is for 2017.

Traffic Flow problems again. Parents still “park” their car in the lane waiting for their children..... can the office send out a bulletin? This should be common sense.....

Adjourned at 10:37 by Erin, and 2<sup>nd</sup> by Trina