

SULLIVAN ELEMENTARY PAC GENERAL MEETING MINUTES

DRAFT – to be approved

November 21, 2016

Attendees: Heather Brown, President; Marle Simmons, Vice-President; Jen Robbins, Secretary; Shareen Singh, Treasurer; Julie Desy, Kirsty Ellison, Parvin B, Cindy S, Manj B, Harjeet M, Stacey B, Amy L, Jennifer B, Jessica P

Record: Jen Robbins

School Staff: Dana Crowley, Principal

Called to order at 6:40 | Manj 1st, Harjeet 2nd

1. Minutes passed with small edits
2. Craft Fair Update – Very successful, raised \$3118. Still looking for someone to take it on. Heather is willing to help but can no longer own the project, it is a team effort but needs someone to lead it; preparations begin with selling tables in March.
3. Multicultural Day – Feb. 3
4. Field Trips / Gaming Grants
 - Gaming grant funds are only applicable for specific uses such as field trips and sports equipment.
 - Gaming Grant amount received was \$_____
 - Multiple requests for field trips submitted. To ensure fairness, it was discussed that we should assign a dollar amount per student and split the gaming grant equitably.
 - ***Motion to assign \$15 per student moved by Heather, Seconded by Kirsty; 9 voted yes***
Motion to assign \$17 per student moved by Julie, 4 voted yes.
5. Hot Lunch Dates
 - Grade 7 parents taking over a hot dog day – calendar discussion deferred as no Grade 7 parents in attendance
 - Might think about getting a Grade 7 Rep as an actual designated PAC executive position
6. Yearbook
 - Pictures to Kirsty – keep getting the message out as Kirsty builds the yearbook all year! (kirsty's email here)
7. iPad Raffle \$5/ticket. Jenn & Colin donated 5 iPads and one to raffle off. Jen Robbins will obtain a gaming license and work out logistics, will run raffle in December. Value is \$275.
8. Christmas Families – 12 people 8 children. Wrapping Party. ****update / check family info****
 - Family: Girl 4, 6, 2 Boy 7, 4
 - Family: Boys 8, 7, 5
9. Financial Review – Shareen
 - Local family has donated sports equipment. Discussion regarding issuing receipt.
10. Principal's Update

- Feedback on events – some parents and teachers feel there is a lot going on, but in the end it is worth it. Diwali was a big success and great thanks to the families who did so much work and especially appreciated that they were guaranteed nut free!
- Suggestion given that assemblies timing could be closer to end of day, when special assemblies take place they can go home directly after seems a better use of time. Noted by Dana.
- We Day—12 students attended this amazing event and have committed to one local action—food bank drive and jingle walk--and one global action—raising funds for healthcare in Haiti.
 - i. competition as the primary class and the intermediate class who brings in the most food will win ice cream sandwiches.
 - ii. Our goal is to collect specific items on different days however we will accept item on any day:
 1. Monday : Canned goods (soup, canned fruit and veggies, canned protein, canned beans, canned meals)
 2. Tuesday: Breakfast items: Peanut butter, jam, cereal, oatmeal, breakfast bars
 3. Wednesday: Baby day: formula, baby food, diapers, wipes
 4. Thursday: Rice Grains and Pasta
 5. Friday: Anything and Everything!
 - iii. The WE group and Mr. Taylor's class will also be doing a community jingle bell walk to collect more food as well.
 - iv. We will deliver flyers to neighbouring homes on December 1st and going back to collect food on December 8th.
- Ms. Grey is retiring – Kirsty to look into picture of train to give Ms. Grey
- ***Motion put forward by Heather Brown to spend \$125 toward a gift for Ms. Grey's retirement – 12 voted yes***

Motion to adjourn 8:27 PM Amy, Stacy