

SULLIVAN ELEMENTARY PAC GENERAL MEETING

D R A F T – FOR APPROVAL AT JANUARY MEETING

9:00 AM, December 13, 2016

Attendees: Marle Simmons, Vice President; Shareen Singh, Treasurer; Jen Robbins, Secretary; Stacey Blondheim, Heidi Cheng, Simi Sharma, Trina Pacey, Parvin Borhani

School Staff: Dana Crowley, Principal

Recorded by: Jen Robbins

1. Minutes passed with small edits (spelling typo, add Kirsty's email address). Stacey 1st, Trina 2nd.
2. Christmas Families - both families have had needs met and additional \$250 in gift cards were provided. Discussion that having a smaller target and all school-aged children (as opposed to adult children) made it easier to have all needs met. Family #1 had 2 parents & 3 boys, Family #2 had 2 parents & 5 children (4 girls, 1 boy) - so a total of 12 people were supported fully in their needs. Action for Jen - post a thank you on parents' page
3. Crosswalk concerns - Many concerns with crosswalk and traffic on 152. Suggestions - possibly increasing walk time or left turn signal, Dana has also asked about an overpass. Dana advises the School District is looking into resources to address road safety with ICBC for children. Pressure on city is suggested. Everyone needs to send in specific emails to traffic division. Dana mentions that with the expansion there could be 75%+ coming from Panorama side crossing 152. Previously a PAC traffic committee was suggested but needs volunteers to participate regularly.
4. Volunteers - Need to direct people to the right places. Person in charge of event needs to organize volunteers and be clear. Trina mentions volunteer recruitment is a large issue. Some resources: Online signup sheets - online with google or volunteersignup.org – Jen R can help with setting up online resources or helping organize
5. Financial Update: Big Ridge reminder - they give a % of bill back to school. Just mention Sullivan Elementary. Need to send out reminder.
6. Addition to agenda - Jen R: Motions/Information brought forward. Jen asks that the information is presented in writing. Meetings can move quickly and at times it is difficult to follow what the options are and what is being presented verbally. If presented earlier we could follow along and could also reduce unnecessary questions/discussions. Info is currently being presented and available verbally however can be difficult to hear/follow in meetings and can be rushed at times. If information is being presented request it be shared and distributed, Jen has offered to assemble info for distribution.
 - Budget Clarifications - budget is thorough but can be confusing as presented. Extensive discussion regarding clarification of budget i.e., difference between what has been spent, what

is allocated, what is available or what is expected to come in. Action: Shareen/Marle to update format of budget handouts to clarify budget allocations

7. Addition to agenda, Jen R: Activities Fund. Question posed, can activities fund be allocated to Grouse Mtn trip? Activities Fund typically used for activities such as rollerblading, dance lessons at the school. Majority of school in attendance for Grouse trip and involves some form of physical activity and there is no current activity planned in school year. Discussion that it may be used for Arts starts, Al Pichler or some other activity in spring; gaming grant funds were previously allocated and distributed evenly for field trips. Suggested and agreement by many that in future, the field trips and activities are planned for entire year in September and funding allocated by PAC at only one time (possibly October meeting) and classes are then advised how much \$ they have for the entire year.
 - o It was noted that there is a smaller group (8 people) in attendance and should we defer to next evening meeting for larger discussion input or send an online survey as it can be perceived that the allotment was previously voted on. Date for Grouse event is believed in January so decision needs to be made at this meeting as next meeting is likely after the event or booking/planning/organizing of event. Previous amount allocated to all field trip requests per student at last meeting was approved at \$15 per student. Shareen has advised we have the money to allow additional \$10 per student for this event (from gaming grant or our account)

Motion - Jen R moves to allocate additional \$10 per student towards Grouse Mountain. Stacy seconds, all 7 in favour

Principal's Update

- Food Drive a success! 1112 food items for food bank
- Wizard of Oz will be Al Pichler's production.
- Expansion - construction delayed, will begin Jan. 2018

Motion to close meeting - Stacy B 1st, Trina P 2nd at 10:20AM