

Sullivan Elementary PAC Meeting

HELD: November 21, 2017 in the Library

MEMBER	POSITION	ATTENDANCE
Marle Prasad	President	Attended
Heather Brown	Vice President	Attended
Shareen Singh	Treasurer	Absent
Sindy Saran	Treasurer	Attended
Trina Pacey	Secretary/Communications	Absent
Amy Lucrezi	Secretary	Attended
Mirella Lockhart	Hot Lunch	Absent
Erin Jack	Hot Lunch	Attended
Jen Bay	Popcorn	Absent
Stacey Blondheim	Director at Large	Attended
Manj Bunwait	Director at Large	Attended
Heidi Cheng	Director at Large	Absent
Harjeet Gill	Director at Large	Attended
Julie Desy	Director at Large	Attended

OTHERS IN ATTENDANCE: Dana Crowley (Principal)

CALL TO ORDER: at 6:30 PM

ADOPTION OF PREVIOUS MINUTES: October 23, 2017 Harjeet 1st, Stacey 2nd

AGENDA:

1. Craft Fair – mixed response. Heather ended up with a few empty tables, and lack of volunteers. PAC made approx. \$3000 on the event. Heather is officially stepping down from Craft Fair. Need someone to step up by February, as vendors are booked in March, otherwise it will be no more. A call will be put out in January for someone to take it on. Vendors, advertising, raffle tickets, setup/take down can be all separate positions, but need a head coordinator. There is a large need for more volunteers, as everyone is short on time. Sending out paper is sometimes still needed as another form of communication and reminder.
2. Hot Lunch – it's Thursday this week due to the many field trips last week. Krispie Kream and Fuel were both accommodating. Dana will send an email that there is no hot lunch Friday,.
3. Christmas Families – Dana is getting the families. Need posters in classroom with the gift ideas. Two or Three families with a max of 8 kids at Hjorth Road. Families in our school are supported by other means and don't seem to need more. Maybe the class parent can do a poster board with stickies and send out an email. Letter can be given to the teacher for them to send out, Spirit group will do trees and the class parent will do stickies to put on the tree and have a wrapping party. Request that hampers are delivered directly to the families as there is a bit of jealousy within Hjorth.
4. Dec 22nd- no deck the halls, there will be a sing-along at 1:15 – 2:15. PAC will be delivering hot chocolate to classes for when they return

5. Movie on Dec 19th. Home Alone 2 will be shown right after school. Pizza will be available to order.
6. Fruits & Vegetables – We are getting way too much. It is either a bag per division or item per child. There is never a convenient time for teachers to take it and there is a lot of food that is going to waste. Dana will cancel it as the purpose of the program isn't really needed here.

PRINCIPAL UPDATE:

1. FSA assessments were quite early this year. Results just came back this year and they will be sitting down as a staff and looking at trends.
2. Fresh grade – there is a huge spread of what teachers are putting on. She has given all teachers the checklist of district guidelines. She is having a fresh grade fiestas on Thurs with teachers to get them together and give each other ideas. Portfolios need to be up to date by Dec 22nd. Parents are encouraged to provide feedback to kids on fresh grade but then there needs to be interaction back. Dana would like to get parent feedback in January to see if it can be improved
3. Christmas Concert Dec 5th. Tickets are \$5 and need to be purchased from the office. PAC will provide teacher lunch that day
4. Decorate the class doors on Dec 8th. Each class will do their own. Families can talk to teachers individually
5. Food bank is being run by WE club from the 4th to 8th and there will be a list of goods collected each day. They will be joining up with the Christmas carol train on Dec 10th at the Cambridge parking lot.
6. Hat, mitten, scarf and thick sock drive will be ongoing through Dec. There is a soup kitchen by Turkeys in Cloverdale for where the donations will go.

FINANCIAL UPDATE:

Halloween Dance made \$800. Purdy's is still thinking. Hot lunch numbers for payment come from the website and expenses can come from Erin/Mirella. Erin has been sending emails to parents with unpaid balances. Only expenses are shown on the spreadsheet. Sindy will get the payments from the site. Popcorn/twizzlers over \$600. Marle will pick up contribution from Jenn & Colin this week.

ADJOURNMENT:

Amy 1st, Manj 2nd meeting adjourned at 8 PM

NEXT MEETING:

December 18th at 9 am in the portable. Wrapping party to come after.