

Sullivan Elementary PAC Meeting

HELD: Monday October 15 2018 in the library

MEMBER	POSITION	ATTENDANCE
Elaine Silvaggio	President	Present
Breanne Sutton	Vice President	Present
Sindy Saran	Treasurer	Absent
Trina Pacey	Secretary	Present
Amy Lucrezi	Secretary	Present
Briana Miles	Hot Lunch Coordinator	Present
Jen Bay	Popcorn Coordinator	Present
Kirsty Ellison	Yearbook Coordinator	Present
Greg Martin	DPAC	Present
Sarb Minhas	DPAC	Present
Stacey Blondheim	Director at Large	Present
Collen Evans	Director at Large	Present
Manj Bunwait	Director at Large	Present
Jenny Wainman	Director at Large	Present
Harjeet Gill	Director at Large	Present
Claudia Drummond	Director at Large	Absent
Heather Brown	Director at Large	Absent

OTHERS IN ATTENDANCE: Mirella, Jason, Carly, Andrea, Ingrid, Dana, Rae

CALL TO ORDER: 7:03 PM

ADOPTION OF PREVIOUS MINUTES: Stacey 1<sup>st</sup>, Greg 2<sup>nd</sup>

AGENDA:

PRINCIPAL UPDATE:

WE club had first meeting today. Mrs Wilder & Ms. Baker are heading the group up and are asking kids to do a write up on how they will contribute to the community. They are planning to do a local community action and a global project. WE day event at Rogers arena will take place Nov 22<sup>nd</sup>. We were given 18 tickets to WE day and we need 3 chaperons.

Friday is ProD day. It's a provincial professional development day. Staff are signed up for various workshops around the district and Vancouver.

Dana is looking for feedback on the earthquake drills preparedness she sent out. Everyone was appreciative of it.

October 25<sup>th</sup> is early dismissal for curriculum planning. Teachers are meeting to look through the science storage room and devising a list of resources they will need to match the new BC Curriculum. They have decided to spend a large percentage of the total Learning Resource Budge on science materials for hands on learning. Budge is approx.. \$6000 after \$1500 was set aside for library purchases.

Photo retakes Oct 22nd

Halloween – parents need to communicate with teachers to see if they are having parties and what can be brought in. Families are welcome to attend at 1 pm for the costume parade in the gym and winners of pumpkin carving contest will be announced. Pumpkins carved at home and brought in and judged by teachers for scariest, most creative.

Mrs. Sholz is looking forward to the book fair and looking for parents to help out. This is a good opportunity for the library to get some free books. There will be an evening portion and it will be open the same time as parent teacher interviews. Parent involvement will be needed since Ms Sholz is only at the school Mon, Wed and Thurs. Stacey will be the lead parent. Enchanted forest is the theme, Nov 28<sup>th</sup> to Dec 3<sup>rd</sup>. If successful, she will do another one in the Spring and it will have a different theme.

Dana left a message with Len about the Crossing Guard to see if we are still on the waitlist or if we've been removed. Last Spring, she was told we didn't need a crossing guard as we have a light. She will continue to argue on our behalf. Greg suggested she look into the RCMP Auxiliary to see if they can get their volunteer hours at the crosswalk. Another option would be to have a parent sign up to rotate volunteers.

Anti-teasing campaign. They are chatting during the Monday assembly about teasing, bullying and strategies to deal with each. Primaries are getting the ON TRACK (Trustworthy, respectful, accountable, caring and keen) tickets and intermediates are ON BOARD (Being polite and kind, observing inclusiveness, acknowledging our effect on others, respecting self and others and defending or classmates). They want the kids to be catching each other and putting in tickets. If the kids get 300 tickets by Nov 15<sup>th</sup>, Mr. Mullen will do something fun. Survey went out today to the kids to get ideas on what Mr Mullen can do.

The Stand by Me program has started. An outside person is doing half day workshops with the intermediates and 1.5 hrs with 2 & 3 and 45 min with Ks and 1s. Two classes have had her so far and have ate up her messaging. Request for funding is coming for that.

Report Cards. The traditional paper reports are no longer. Freshgrade is what most teachers will be using. The second option is a CSL template which is a printed-out version of Freshgrade. Mrs. Cojocariu will be the only teacher using the CSL template. Three-way conferencing model will be used by the primary teachers in addition to Freshgrade. It will be a 30 min conference with each family. This will be a way of setting goals, reflecting on work and providing feedback. Information sessions will be shortly.

In Freshgrade, every term there should be an example of their work, teacher comments and guiding criteria for language arts and numeracy for every term other subjects have to be commented on at least once a year. Then there is the summative report at the end.

Dana will make sure teacher's email addresses are available on the website as a way of communication.

DPAC reps can take feedback on reporting to the district. Greg will bring it up at the next DPAC meeting.

Expansion – trustees came a month ago and said project is being put to tender before Christmas and set to break ground spring break but the money has not been made available yet. Dana will have a parent night in the gym when she hears the money is in and the project is a for sure

The speaker system. Dana got a great deal with Long and Maquade and got a better system than what the District had in the catalogue for \$1500.

Funding request – Stand by me costs \$2400 for all of the sessions and Dana is requesting \$1200 from the PAC. There is approximately Motion: Fund \$1200 of the Stand by Me program. In favour: 20 Opposed: 0, Approved

Ms Nassini is asking for cooking supplies and ingredients, games for her clubs and friendship groups. Elaine has emptied out some of the PAC kitchen cupboards for her. We didn't allocate any funds to her as we did other teachers. Motion: \$400 to Ms. Nassini to stock supplies for her clubs. In favour: 20, Opposed: 0, Approved

#### FINANCIAL UPDATE:

Gaming grant has been approved for \$6,648

Going forward, whoever applies for a gaming license needs to be the person filling out the revenue report at the end. They will then pass it to the treasurer to sign off and mail it out. Then paperwork doesn't fall through the crack and we don't run the risk of getting turned down for gaming licenses.

DPAC – meeting was the end of Sept. Any parent can go, but only Elaine, Breanne and Greg have voting rights. DPAC will be posting everything on their website. All meeting minutes will be posted and resources from the District will be on the website. Greg was impressed with the money they were putting into their online resources. There are extensive resources available for all grade levels. Every child in the district has access to Microsoft 365 online with their online password. General login is sd36bc Password: sd36bc if anyone wants to check it out. Dana will figure out the best way to send out the passwords confidentially. Ms. Sholz has been using these tools with kids. Next meeting will be Oct 24<sup>th</sup>. Greg has requested a copy of the presentation to share it with parents. Dana will help him set them up.

Halloween Dance – Oct 26<sup>th</sup>. A slushy machine has been donated. Ms. Leech's husband will do the DJ. Cut-off for pizza ordering is Friday the 19<sup>th</sup>. Trina will take care of the decorations of the stage. Tickets could come home for kids and a list of names be there for those that forget to bring them. Volunteer list will come out in the next 24 hours. They will arrange a float of \$100 for the concession.

Babysitting course – Red Cross was \$40/ student. For ages 11+ and a 7-8 hour class. It would have to be done on a ProD day. Elaine will hand off the information to anyone that wants to take the lead on it.

Hot lunch: The first lunch was a huge success. The next is sushi and looks like a \$200 profit will be made. She is looking into other local spots like Fresh Street and White Spot. Briana would like to do 2 a month alternating a hot dog day with an outsourced place. Grade 7s have said they want to do pizza once a month, but feeling is that is too much and could detract from Briana's work. In the past the grade 7s have done two a year for their fundraising. They will need to be paper only to keep it separate from the PAC. **Motion:** allow grade 7s to do one hot lunch a term (3), In favour: 18, Opposed: 0. Motion carried. They will need to coordinate dates with Briana.

Craft fair- raffle tickets have gone home, food permits have come in, Elaine got her food safe. Grade 7s have a table and can do popcorn, as it was listed on the permit. Anything else they want to do will have to fall within what we have on the permits. Trina will take that to the grade 7 group.

Spirit night – Two people have expressed interest in taking this on if there are enough people to help. Harjeet will pass on a binder that she created to Trina and coordinate a pass off to people that may be interested in taking it on.

#### Fundraising

Turkey Trot made \$1034. We would like to spend \$25-30 on a thank you to Ms Bose.

Photo session went great. Had 13 people sign up and made \$300.

Pancake breakfast made a profit of about \$400. Next time we will need more plates. It rolled in with pajama day well.

Purdy's – Sindy will do all the computer work and Jen will do the grunt work. Should see this roll out 3<sup>rd</sup> week of Nov.

Pub night – Rita would like to do pub night at Rusty's and Greg would like to do Big Ridge, he knows the manager there. Thought to have the grade 7s or older teens to do babysitting. Dana said the gym and library could be used.

Clothing drive – we now have access to the stage to load the bags if anyone is interested in taking this on. Profit is \$2 a bag and \$3 a bag after 150 bags. Past years we made approx. \$300 and it was a lot of work to collect the donations and repack all the bags appropriately. Feeling from most that time is better spent elsewhere.

Darby Photos will do a fundraiser with a \$20 sitting fee to PAC. Elaine would like to set this up for the Spring. They send out 2 photographers and will also do the school photos. Lifetouch contract is up this year so could be an option. Dana will try to bring them in to do a presentation.

Seleema Moon – can't be done during school hours because it goes well beyond the curriculum. Elaine emailed her about doing parent and child evening sessions and hasn't heard anything back.

PAC Sponsorship fees – Cambridge is charging quite a bit more than us at about \$300 a term. Our two top pieces are \$125 each for the year, then the bottom is less. We need to change the layout of the website and adjust our fees accordingly.

Future Meeting dates – Some people are upset that all meetings are on Monday night. Monday is what works for the executive so it's agreed that is when the meetings need to be.

ADJOURNMENT: Breanne 1<sup>st</sup>, Stacey 2<sup>nd</sup>. 8: 55 PM

NEXT MEETING: Monday November 19<sup>th</sup> at 7 pm